



14th Annual

Retail Merchants Committee

Non-Food Vendor Application

Friday, December 2nd, 2022

4:00pm - 9:00pm

Vendor spaces are available as a part of *Christmas Uptown 2022*.

Fee for booth space is **\$25 per 12'x12' max space**. Market Street will be closed for this year's event, and all vendor locations **currently available** will be outside in the area of the parking spaces. Each vendor will be assigned a space prior to arriving. Please bring your own equipment and tables. Tents and lighting are strongly suggested. 1 - 20 amp circuit available. Bring a minimum of 100' of medium weight extension cords. Pre-Registration is required. Set-up time is from 2pm to 4pm. Please arrive in time to complete set-up by 4pm. For questions the day of the event, contact Pam Culp at 618-263-8917 (cell).

Deadline For Application w/Payment To Be Included On The "CHRISTMAS UPTOWN APP": Wednesday, October 19th, 2022

Final Deadline For Application w/Payment: Friday, November 25th, 2022

Name of Vendor or Organization: _____

Product Description: _____

(use reverse or extra page if needed)

Address of Contact Person: _____

City: _____ St: _____ Zip: _____

Contact Phone: _____

Email: _____

Number of Spaces required: _____ @ \$25 = \$_____ Electric (circle one) Yes No

(Payment must be included with application - Checks made to Christmas Uptown)

Please Return this Form w/Payment to: Pam Culp
6787 Hwy 1
Mt. Carmel, IL 62863

Or drop off at First Mid Bank, 400 N Market, Mt. Carmel

The Chamber of Commerce and/or the Retail Merchants Committee are not responsible for accidents.

For internal use only: Check #: _____ Date: _____ Amount: _____ Area: _____

Please Keep This Page (#2) For Your Reference

**14th Annual Christmas Uptown
Mt. Carmel, Illinois**

**Retail Merchants Committee
Non-Food Vendor Application
Friday, December 2nd, 2022
4:00pm - 9:00pm**

The RMC will host Food and Craft Vendors as a part of *Christmas Uptown 2022*. Fee for booth space is **\$25 per 12'x12' max space**. Market Street will be closed for this year's event, and all vendor locations **currently available** will be outside in the area of the parking spaces. Each vendor will be assigned a space prior to arriving. Please bring your own equipment and tables. Tents and lighting are strongly suggested. Power will be available. Please bring a minimum of 100' of medium weight extension cords. Pre-Registration is required. Set-up time is from 2pm to 4pm. Please arrive in time to complete set-up by 4pm. For day of event questions, contact Pam Culp at 618-263-8917 (cell).

Festival hours are listed from 4-9pm on Friday, December 2nd. *You are required to remain set-up until the 9pm ending of the festival even if you are sold out. **YOU MUST HAVE A "SOLD OUT" SIGN TO PLACE AT YOUR BOOTH!** Electric service will be available for a limited time after 9pm. The entire street must be cleared ASAP after 9pm.*

Vendors **MAY NOT** solicit outside their assigned space by taking product throughout the Festival area.

**Deadline For Application w/Payment To Be Included On The
"CHRISTMAS UPTOWN APP": Wednesday, October 19th, 2022
Final Deadline For Application w/Payment: Friday, November 25th, 2022
Placement Details Will Be Available Wednesday, November 30th, 2022**

Please Return this Form w/Payment to: Pam Culp, 6787 Hwy 1, Mt. Carmel, IL 62863
Or drop off at First Mid Bank, 400 N Market, Mt. Carmel

The Chamber of Commerce and/or the Retail Merchants Committee are not responsible for accidents.

Date Mailed/Returned: _____

of Spaces Requested: _____

Amount Paid: _____

Location: _____